

MINUTES

18 September 2024 9:30 a.m.
Bureau du Connétable, Parish Hall

Committee Members:	Present:	Number of meetings held during 2024:	Number of meetings attended during 2024:
Kevin Lewis (KL) Connétable	Present	8	8
Rev. Martin Evans (ME)	Present	8	4
Stuart Pirouet (SP)	Present	8	8
Paul Houzé (PH)	Present	8	7
Michael Officer (MO)	Present	8	8

In attendance:

Marco Vieira (MV) Executive Officer

Paula Jespersen (PJ) Admin Support Officer (Minute taker)

1. INTRODUCTION & DECLARATIONS OF INTEREST

The Chair opened the meeting, welcoming all members and expressing gratitude for their attendance. ME declared a conflict of interest with regard to parking and traffic flow directions in Rectory Lane.

2. TO APPROVE MINUTES OF THE PREVIOUS MEETING

The minutes from the previous meeting held on 14 August 2024 were read and approved. Proposed by MO seconded by SP. The minutes of the Branchage meeting held on 8 September 2024 were read and approved. Proposed by PH seconded by SP.

3. ACTS OF THE PREVIOUS MEETING(S) AND MATTERS ARISING

The Committee proceeded to review the appendix notes from the previous meeting. MV provided a summary of the key actions and decisions taken during the previous meeting, highlighting any outstanding matters.

3.1 CROIX DE BOIS – RESIDENTS PARKING SCHEME

The Committee reviewed the survey results, with 66.67% of residents responding, all of whom supported no changes to parking. It was agreed to write to residents, informing them of the outcome and asking if they still wish to meet with the Committee. The letter will also advise residents to maintain a 3.7-metre clearance for emergency vehicle access. **Decision:** Write to residents to advise of survey results and their interest in meeting with the Committee. Proposed by SP, seconded by MO.

4. PLANNING APPLICATIONS

4.1 P/2024/0847 ALDFORD, RECTORY LANE

Re-construct Western boundary wall to new height. **Decision:** no objection. Proposed by KL seconded by ME.

5. NEW BUSINESS

5.1 SITE VISITS

5.1.1 RECTORY LANE FIELD S492– CREATE NEW ACCESS AND IMPROVE VISIBILITY

The Committee conducted an on-site review of the pre-planning request for a new access onto Rectory Lane. Concerns were raised regarding drainage, and the applicant offered to remove part of the opposite granite wall to improve visibility. **Decision:** In principle, there was no objection to the proposal, subject to the following conditions, that the access must meet visibility requirements, with the bank lowered to 900mm above ground level and the entrance set back by 2.4m. Kerb edging is required to separate the entrance from the highway to prevent road damage and loose material from escaping. The surface should be hard-bound, with hardcore used within 5m of the public highway for drainage. The applicant must liaise with the Parish to ensure proper drainage is implemented. Proposed by SP seconded by PH.

5.1.2 MAISON ST LOUIS – ASSESS ACCESSIBILITY INTO THE ESTATE

The Committee conducted an on-site review following concerns regarding access into the estate for Parish refuse vehicles and potential issues for Emergency Service access. It was noted that Emergency Services require a minimum clearance of 3.7m. Measurements at the entrance were taken showing 3.17m and further along the road of 3.4m between the wall and parked cars. **Decision:** Extend the prohibition line at the Wellington Road junction, resulting in the potential loss of two parking spaces equating to approx. 9.6 metres¹ to ensure access. Proposed by PH seconded by ME.

5.1.3 LA RUE DE LA CHOUQUETTERIE – ROADS RESURFACING PROGRAMME

The Committee attended on-site to view the state of the road and discussed whether this was a high-trafficked road and where it should rank in the resurfacing programme. SP suggested obtaining quotes for the three roads currently in the programme namely Belvedere and Langley to determine their priority. MV noted that the Parish had already begun coordinating with utility companies for Belvedere. **It was agreed** MV to review the current programme with updated quotes in order for the Committee to make their decision.

5.2 RECTORY LANE (ST SAVIOUR'S HILL JUNCTION) – REVIEW PARKING AND MAKE ONE WAY

A request was received to make Rectory Lane one-way, restrict parking and install a SID to assess vehicle speeds. It was noted that the road becomes heavily congested during school times, effectively making it one-way during those periods, with no significant parking issues observed. **Decision:** Leave the road as is, install a SID to obtain data and monitor the situation. Proposed by PH seconded by MO.

5.3 BRANCHAGE UPDATES

The Second Visite du Branchage was carried out in good order and good time. Infractions issued on the day of the Branchage require to be followed-up. **Decision:** Request Roads Inspectors to review their Vingtaines and report any outstanding branchage infractions.

5.4 FIELD S409 LA RUE DES FRIQUETTES

It was noted that the outcome of the Planning Hearing was still pending. However, it is hoped that the decision and any observations will help resolve any ambiguity surrounding the issue of encroachment. The applicant has also approached the Parish, expressing a desire to proceed with preparations for building a wall at the old entrance, as outlined in the planning application. The Committee reviewed the research conducted by a conveyancing clerk, which found no reference to boundary definitions in any title deeds for this section of the road. Advice sought, also concluded that there were no issues relating to encroachment. Given the uncertainty surrounding the

¹ [Supplementary planning guidance-parking standards guidance](#)

boundary, members expressed a desire to formally establish a boundary between the Parish and the landowner. **Decision:** To consult with the landowner of field S409 and establish a clear boundary. An onsite meeting will be arranged with the applicant/landowner, conveyancer and the Roads Committee to resolve the matter.

5.5 SCHOOL TRAVEL PLAN PROGRAMME

A Government Transport Planner attended the meeting to discuss the proposed School Travel Plan Programme. The Transport Planner informed the Committee that surveys had been conducted with school staff and parents from schools in and around the Parish to identify key issues. The data collected will serve as a foundation for future projects and collaboration between the Parish and the department. MV suggested the Committee prepare a summary in response to the department's suggestions. The Committee also requested access to data of accident rates near schools for review. KL thanked the Travel Planner for their attendance.

6. ANY OTHER BUSINESS

6.1 SWAN FARM LANE & LANGLEY JUNCTION – SPEED ISSUES

MV informed the Committee of a request from a Roads Inspector to install a SID at the junction of Swan Farm Lane and Langley Avenue due to concerns over speeding.

6.2 RUE DES VIGNETTES – DRAINAGE ISSUES

KL and MV reported that a recent site meeting was held at Rue des Vignettes with the two landowners, the Connétable, and a Roads Committee Member of St Martin's Parish to discuss recent flooding and drainage issues. The Committee reviewed footage of the flooding and culvert diagrams. It was noted that while the landowners are responsible for drainage costs, the Parish has agreed to conduct and contribute to the cost of a CCTV survey of the drains running under the Parish road.

6.3 BETTER COMMUNICATION WITH HONORARY POLICE

Following a section of Belvedere Hill outside the Merton Hotel being blocked off for parking, with permission granted by a member of the Parish Honorary Police, the Committee requested that, in future, the Honorary Police liaise with and/or notify the Committee of such instances. **Action:** KL instructed to bring this to the attention of the Chef de Police.

6.3 MOBILITY VEHICLES

MO raised the issue of mobility vehicles being driven on the roads and the legality of such. It was agreed that this matter should be raised with the Minister of DFI and DVS. **Decision:** draft letter to the Minister and share with the Committee for input before sending.

7. NEXT MEETING & CLOSING OF MEETING

The next meeting is scheduled for Wednesday, 6 November 2024 at 10.00 a.m. The Connétable thanked all attendees and closed the meeting. (1.00 p.m.)



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**Signed by the Connétable as President
of the Roads Committee**

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