

## MINUTES

8 May 2024 10:00 a.m.  
Bureau du Connétable, Parish Hall

<b>Committee Members:</b>	<b>Present:</b>	<b>Number of meetings held during 2024:</b>	<b>Number of meetings attended during 2024:</b>
Kevin Lewis (KL) Connétable	Present	3	3
Rev. Martin Evans (ME)	Absent	3	0
Stuart Pirouet (SP)	Present	3	3
Paul Houzé (PH)	Absent	3	2
Michael Officer (MO)	Present	3	3

### **In attendance:**

Marco Vieira (MV) Executive Officer  
Paula Jespersen (PJ) Admin Support Officer (Minute taker)

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### **1. Introduction & Declarations of Interest**

The Chair opened the meeting. Apologies were received from Rev Martin Evans and Paul Houze

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### **2. To Approve Minutes of the Previous Meeting**

The approval of the minutes from the previous meeting held on 13 March 2024 were read and approved. Proposed by SP seconded by MO.

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### **3. Acts of the Previous Meeting(s) / (Matters Arising)**

The Committee proceeded to review the appendix notes from the previous meeting with a summary of the key actions and decisions taken during the previous meeting, highlighting any outstanding matters.

#### **3.1 DFI Scheme: Maufant Village, St Saviour's School Parking & Bagot Road Crossing**

On 26 March 2024 Members of the Committee met with officers from DFI to further discuss the proposals put forward by DFI on 13 March 2024. Following thorough deliberations, the Committee arrived at the following decisions and MV was requested to write to DFI confirming the following:-

##### **1. New Signalized Pedestrian Crossing in Maufant Village**

The Committee unanimously supports the project, recognizing its potential to enhance safety for all stakeholders, including residents and businesses.

##### **2. Parking Solutions for St Saviour's School**

Following review of the parking plan, the Committee supports the creation of 12 spaces at Jardin Pommier and proposes expanding the project further. The Committee suggests taking the lead in this project (separate application to that proposed by DFI) to possibly extend this to 20 spaces, including additional spaces near the Millennium Crossing and on Chasse Brunet, pending a land acquisition. This initiative depends on the school's

willingness to rent these spaces, ensuring priority for school use during the day and availability for residents thereafter, pending planning consent, if approved, the Committee is prepared to undertake the necessary works. Additionally, the Committee supports the proposed changes at the Rue de Patier and Chasse Brunet junction.

**Update:** Since the meeting held on 26 March the Committee's decision was relayed to DFI who has suggested for practical purposes that DFI take the lead on this project with KL signing off the planning application as the land at Le Jardin a Pommiers is administered and owned by the Parish. KL confirmed that he is satisfied with this arrangement.

### 3. Relocation of the Bagot Road Crossing

The Committee have some reservations here, mainly due to the lack of in-depth consultation with residents in affected areas. Before the Committee can fully support changing traffic flow and adding cycling paths, they need a thorough briefing on the eastern cycle network's overall plan. Without understanding the wider impact, especially potential traffic increases in already busy areas, they are hesitant to give the green light. The Committee suggest a detailed presentation on the cycle network plan to better inform their decision.

In essence, while the Committee generally supports efforts to improve safety and infrastructure, they need to carefully consider each project's broader impacts and ensure they fit into the larger transport strategy for the area.

#### 3.2 La Pointe – residents parking

Following a request presented to the Committee during the last meeting, Committee Members attended on site to review the parking situation. SP reported that it appears that every property on the estate has at least one 'on-site' parking space, with the majority having two. During the visit, ample remaining 'on-road' parking was observed, suitable for both visitors and residents. The Committee understands that residents would like an 'on-site' residents parking scheme. **Decision:** the RC does not support this request. PJ was instructed to advise the resident accordingly, and it was agreed that no further action was required. Proposed by SP, seconded by MO.

#### 3.3 Elizabeth Street wheelchair accessible pavements

Upon review of a request presented to the Committee during the last meeting, SP visited the site to assess the matter and subsequently reported back to the Committee. **Decision:** it was agreed to proceed with dropping the kerbs, and the Parish Infrastructure Manager will be notified accordingly. Proposed by SP, seconded by KL.

#### 3.4 Roads Inspectors Roads Reports

It was noted that the Parish Infrastructure team had nearly completed the works scheduled on the roads report form. **Decision:** the Committee members wished for a letter of thanks be sent to the Parish Infrastructure team.

#### 3.5 Sunshine Avenue

The need for speed humps was discussed in light of the road becoming a "no through road". It was suggested to install SIDS to obtain speed data and it was noted that as this is a trial scheme for a year, the Committee will gauge feedback from residents at the end of the trial. Concerns were raised about compliance with the new traffic flow and it was agreed for Honorary Police to monitor the area during the initial week of implementation. **Decision:** The installation of speed humps was deferred for the time being, with the option for future installation reserved. Proposed by MO seconded by SP.

**3.6 La Commune SID data** The Committee examined the current data from the SID, which was found to be inconclusive. To collect more comprehensive vehicle data, it was agreed to reposition the SID to monitor traffic descending the hill. **Decision:** Instruct the Parish Infrastructure Manager to reposition the SID and to present the revised data at the next meeting. Proposed by MO seconded by SP.

**3.7 Croix de Bois – residents parking** The Committee deliberated on the proposal to introduce a parking scheme consisting of 12 parking bays due to increased parking issues reported by residents in the area. It was agreed to ascertain the level of interest from the affected residents before proceeding. The Committee resolved to contact these residents, seeking their feedback on the proposed scheme and to share a sample of the Parish's parking permit terms and conditions. **Decision:** Write to the residents to gauge their interest and provide them with the parking permit terms and conditions. Proposed by MO seconded by SP.

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#### 4. Planning Applications

**4.1 P/2023/0843 Field S409 La Rue des Friquettes** It was noted that this application had been approved. Concerns were raised by the residents of Maison de Derriere regarding the obstruction caused by stones and earth placed on the road surface opposite the Maison de Derriere residence.

While recognizing the field owner's lack of obligation to provide a turning area, it was acknowledged that the current situation poses possible safety hazards. Discussion ensued regarding the alleged encroachment on the parish road and the possibility of the Parish acquiring part of the land to make a turning area. Additional measures such as installing a mirror or planter were suggested.

MV and the Parish Infrastructure Manager met on-site with the landowner to address restrictions imposed by the Committee and proposed solutions to stabilize the top area and minimize water/mud runoff onto the road such as extending the asphalt within 2 metres of the highway to 5 metres, it was also observed that the issues are at the top of the field entrance as the soil will still come down and accelerate over the asphalt. It is therefore important that the top section needs stabilizing with hogging etc. **Decision:** It was agreed to write to the field owner stipulating the requirement to prevent mud and water from entering the parish road and to explore the possibility of acquiring land to create a turning area. Additionally, the Committee will engage with lawyers to ascertain the boundary and will write to the resident of Maison de Derrière to advise that the Committee is working closely with the field owner to remove the potential obstruction and explore road widening to create a turning area. Proposed by KL seconded SP.

**4.2 P.2024/0289 17 Le Jardin a Pommiers** Description: Construct a single storey extension to the Northern elevation.

**Decision:** No comment to be made on this application

**4.3 RP.2024/0163 Highfields, Les Ruettes** Description: REVISED PLANS to P/2021/1878 (Reprofiling of existing slope and installation of rock stabilisation hardware to form cliff management scheme to West boundary of site. Including temporary removal and reinstatement of existing garages upon completion of stabilisation works. AMENDED LOCATION PLAN RECEIVED). Reduce size of approved garage, relocate pedestrian entrance to East elevation. Various alterations to fenestrations and internal layout. This application was not discussed as it does not concern the Committee.

**Decision:** no comment to be made on this application.

**4.4 P.2023/1024  
Field S367 La Rue de  
Deloraine**

Description: Change of use of part of Field S367 to provide an extension to an existing school playing field, part demolition of a wall, and associated boundary treatment and landscaping.

The RC reviewed their Planning Observation from October 2023 and expressed concerns regarding access and road safety. They proposed that the entrance be designated as non-vehicular, solely for pedestrians. **Decision:** consult with JPH to gather more information about the application and the entrance. Proposed KL seconded by SP.

**4.5 P.2023/0737  
former Heathfields  
site**

Description: Construct new centre to provide healthcare, therapy and support. AMENDED PLANS RECEIVED: Alterations to application site boundary. Repositioning and redesign of proposed building within the site, and associated repositioning of parking and garden areas. 3D model available.

The RC reviewed amended plans and information from the architects. While no additional restrictions are deemed necessary, concerns were raised about the adequacy of the 15 car parking spaces, would this be adequate and wished to ascertain the number of staff to be employed. The architect requested a list of Parish-approved contractors. **Decision:** It was agreed to write to the architect, sharing the list of approved contractors, stating that the RC is not inclined to add further restrictions and requesting additional details on parking facilities. Proposed by SP seconded by MO.

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**5. New Business:**

**5.1 Traffic & Road  
Safety  
Improvements:**

**5.1.1 Wellington  
Road – change to  
prohibition lines**

The RC reviewed a plan provided by DFI outlining proposed additional prohibition lines on Wellington Road to enhance visibility for residents and reduce parking spaces from approximately 10 cars to 6 cars. **Decision:** the approval of the proposed plans was unanimously agreed by the RC.

**5.1.2 St Saviour's  
School –  
unauthorised signage**

KL informed the RC about the removal of POSS signage by the school, stating that the school were unaware of the regulations regarding signage removal. KL reported his ongoing discussions with the school regarding the acquisition of parking spaces in Le Jardin a Pommiers and possibly additional spaces in Chasse Brunet, along with the school's interest in acquiring an agricultural field across the road from the school. KL suggested designating a parking area in Grainville car park for able-bodied teaching staff, allowing spaces outside the school for those who were in more need of them.

MV shared an email from St Saviour's school regarding proposed parking signage specifications. **Decision:** it was agreed to inform the school that the parish will source and install the new signage, coordinate parking times with the school, and draft a request for a temporary order (one year) under the Road Traffic Order. Proposed by KL seconded by SP.

**5.1.3 Les Varines –  
road safety  
improvements**

It was proposed making the road one-way from Bagatelle East along Croix Besnard, south down Rue de Beauvoir to alleviate traffic congestion and enhance road safety. However, this proposal did not receive support. The matter was further discussed, considering other options and whether the area is to be included in the Eastern Cycle Route. It was suggested to

approach the landowner of field S752 to explore potential engagement with the RC's proposals for improving road safety and traffic flow in the area. **Decision:** it was agreed to engage with DFI regarding the Eastern Cycle Route and contact the said landowner.

#### 5.1.4 Rue du Moulin/Grande Route de St Martin – visibility splay

The RC discussed correspondence from DFI regarding a resident's complaint about poor visibility and state of the mirror at the junction of Rue du Moulin and Grande Route de St Martin. Following a review of the area it is proposed to enhance visibility by relocating the sign and lowering the bank to comply with Government standards. This adjustment would eliminate the need for a mirror. **Decision:** it was agreed to move the sign back, lower the bank, and remove the mirror. Proposed by MO seconded by SP.

#### 5.1.5 Green Lanes

KL proposed exploring green lanes and sought the RC's views. The discussion focussed around ensuring the lanes were appropriately located and their connectivity with existing lanes. **Decision:** the RC supported this initiative and decided to convene a separate meeting for further discussion. Proposed by KL seconded by SP.

#### 5.1.6 Fountain Lane – definition of parking bays

It was proposed to implement parking bays by marking white boxes to define parking areas, aimed at addressing issues with vans and wider vehicles restricting access for refuse trucks. **Decision:** agreed in principle and it was decided that MV and SP would visit the site to take accurate measurements of the road. Proposed by SP seconded by MO.

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## 5.2 Drainage

### 5.2.1 Le Val Poucin Mews (Grouville) drainage

Following a request from residents of Le Val Poucin regarding water damage from the culvert underneath their properties, the Parish Infrastructure Manager met onsite with the residents. Concerns were raised about constant water flow from a neighbouring field owner's reservoir, believed to be the main cause of the problems. Upon reviewing the drainage route, it was observed that most of the drains are situated in Grouville. It was proposed for the Parish Infrastructure Manager to collaborate with Drain It, who recently conducted drainage works, and consult with the Highways Team for further investigation. **Decision:** consult with the Highways Team Contact Drain It and inform the residents the RC are making further investigation. Proposed by SP seconded by KL.

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## 5.3 General

### 5.3.1 Parish Roads definitive list

An updated list containing all roads within the Parish, categorized by Vingtaine, has been shared with the RC and the Roads Inspectors.

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## 5.4 Finance

### 5.4.1 Financial update on Roads Account expenditure

The RC reviewed the Income Statement for May 2023 – March 2024. MV provided a brief overview, highlighting the following points:

- Car park rental fees will increase in line with the cost of living.
- Salaries have increased due to the POSS recruiting staff to replace those who had retired or left. New staff having the required skill sets, leading to a more efficient service, particularly in roads and refuse.

- The street lighting program is two thirds through the replacement program. With it being noted some replacements/repair due to damage it was suggested any future RTAs causing damage to street columns a claim be made against their insurance.
- Road repairs, including Sunshine and Le Val Aumé, were discussed.
- Rectory Lane repairs are not funded at present and will hopefully be included in next year's budget.
- Grands Vaux drains are regularly cleaned by the roads team.
- £130,000 is allocated for the replacement of depot drains and associated pipework.
- MV highlighted a significant increase in expenditure on the roads account.

It was proposed to assess savings from in-house works after the first year.

## 6. Any Other Business

**6.1 Traders House** Planning Application P.2023/0305 to construct a new vehicular access onto Longueville Road. Despite objections, the application was approved after a Public Planning meeting. Subsequently, residents wrote to the RC seeking reconfirmation of the Committee's opposition. **Decision:** it was agreed to support the appeal and reiterate the RC's Planning Observation.

**6.2 Wall beside La Rue du Pres & Prince's Tower Road** The landowner of a field bordering La Rue du Pre and Prince's Tower Road informed the RC that a section of the wall's capping had been pushed into their meadow. Although clarifying that the wall did not belong to them, they arranged for repairs at their expense as they had stonemasons working nearby. **Decision:** it was agreed for KL to write to the landowner to thank him.

**7. Next meeting:** A meeting is scheduled for **29 May 2024 at 10 am**, with a specific agenda to discuss Green Lanes and the July Branchage.

**8. Close of meeting:** The Connétable thanked all attendees and closed the meeting at 4.05 p.m.

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**Kevin Lewis (KL) Connétable**  
 Signed by the Connétable as  
 President of the Roads Committee