



Parish of St Saviour Parish Accounts Assembly

AN ASSEMBLY of the Principals and Electors of the Parish of St. Saviour was held at the Parish Hall on Thursday 4 July 2019 at 7.00pm for the following business:

1. **Approve the minutes of the previous Parish Assembly held on Monday 20 May 2019.**
2. **Approve the minutes of a previous Parish Assembly held on Monday 3 September 2018.**
3. **To receive and, if approved, adopt the Connétable's Accounts for the financial year ended 30th April 2019;**
4. **To approve the Estimates for the financial year ending 30th April 2020;**
5. **To approve a Rate in conformity with Article 21 of the Rates (Jersey) Law, 2005;**
6. **To propose the transfer of the remaining funds from the EX Gratia Reserve to the Property Reserve Fund;**
7. **To elect a Committee to examine the Connétable's Accounts for the financial year ending 30th April 2020;**
8. **To appoint a firm of accountants to audit the Connétables Accounts for the financial year ending 30 April 2020.**

The Connétable presided over an Assembly of 24 persons; apologies for absence were received on behalf of Mrs K Wyatt, Deputy L Doublet, Mr G Witts, T McDonald and Mr B De La Mare.

1. **The minutes of the previous Parish Assembly held on Monday 20 May 2019 were approved.**
Proposed: P Mourant Seconded: Geoff Morris
2. **The minutes of a previous Parish Assembly held on Monday 3 September 2018 were approved.**
Proposed: P Mourant Seconded: Geoff Esnouf
3. **Connétable's Annual Accounts Year ended 30 April 2019**

Mr Don Connelly of Alex Picot Accountants, took the Assembly through the accounts for the financial year ended 30th April 2019. Mr Connelly then asked for questions relating to year ended accounts 30 April 2019.

A Parishioner asked what the criteria was for issuing Charitable Grants. The Connétable explained that she issued a grant to those that requested one once she had sight of their accounts and was satisfied, they required funding.



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The Connétable explained that the Parish funded The Bridge and Brighter Futures as they were in the Parish and was utilised by parishioners.

The parishioner then asked if the Connétable felt that £20,000 was the right level, she said yes it was as otherwise it could cause an increase in the rate. The parishioner asked if the parish policy would only be to issue grants to Jersey registered charities. The Connétable agreed that she would look into the legislation and would comply with it.

It was suggested that the heading be changed from Charitable Grants to Grants to Charities. The Connétable explained that it will consider the heading for next years accounts.

There being no further questions, the accounts were unanimously approved.

Proposed: J Macon

Seconded: S Wyatt

4. Budget Estimates 2019 / 2020

The Executive Officer took the Assembly through the Budget Estimates for the financial year ending 30th April 2020. The EO then called for questions from the floor.

A Parishioner questioned why there had been such an increase in the Honorary Police estimate for 2019/2020. The EO explained that a member of staff whose work was predominately related to the honorary police was now being charged to the honorary police.

A further question was asked as to why the Parish gave £17,000 to Grands Vaux Youth Club. The Connétable explained that it was to fund a youth worker. The Parishioner asked if the youth worker was on the Parishes or the States payroll. The Connétable confirmed that he was a States employee, the Parishioner then asked why the Parish was funding a States worker. Deputy Macon explained that it was an historical agreement that to ensure there were enough youth workers available, the Parish and the States would co fund a youth worker.

There being no further questions the estimates, as detailed hereunder, were unanimously approved.

Proposed: L Bechelet

Seconded: N McDonald



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2019|2020

ANNUAL ESTIMATES FOR THE YEAR ENDING 30 APRIL 2020

EXPENDITURE	2019/2020 Estimates £	2018/2019 Actual £	2017/2018 Actual £
ADMINISTRATIVE EXPENSES			
Salaries, social security and employer's pension contributions	336,270	320,003	310,081
Additional contribution to pre-1987 pension fund	13,000	-	-
Parish retirement pensions	139,560	151,955	152,792
Electoral list	5,000	4,553	3,760
Public election expenses	2,000	2,965	2,159
Rate collection costs	32,000	29,155	17,986
Honorary Police	59,000	37,688	37,209
Parish Hall	20,100	23,977	27,309
Stationary, Printing & Postage	11,450	7,516	7,391
Telephone	6,000	4,860	2,879
Advertisement	5,000	3,378	3,121
Insurance	10,000	10,184	8,496
Auditor's fees	7,875	7,560	7,500
Constable's supervisory committee	8,840	7,180	6,635
IT (Computer expenses)	22,000	25,262	28,515
Legal and professional fees	33,000	22,443	16,816
Bank/commission charges	5,000	4,707	5,350
Sundry expenses	4,000	4,147	5,788
	720,095	667,533	643,768
PARISH WORKS			
Road account services	353,500	346,730	337,761
Refuse collection services	463,000	436,201	414,569
Street lighting costs	72,000	21,483	33,475
	888,500	804,414	785,805
GENERAL			
Maintenance of parish properties	35,000	32,190	32,243
Trésor account: Sexton, Church & Rectory	101,000	110,387	83,154
Charitable grants	22,900	19,600	19,200
Community Support:			
Grands Vaux Youth Centre	16,800	15,000	15,000
Georgetown Methodist Church & Community Centre	-	-	5,000
The Bridge	4,000	4,000	4,000
Brighter Futures	2,500	2,500	2,500
General	3,500	3,322	2,016
St. Saviour's Battle of Flowers Association	6,000	6,000	6,000
Senior Citizens Garden Party & New Year Lunch	12,500	12,832	11,538
Parish in Bloom	-	2,000	2,011



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	<u>204,200</u>	<u>207,831</u>	<u>182,662</u>
EXPENDITURE CARRIED FORWARD	<u>1,812,795</u>	<u>1,679,778</u>	<u>1,612,235</u>
	2019/2020	2018/2019	2017/2018
	Estimates	Actual	Actual
	£	£	£
EXPENDITURE BROUGHT FORWARD	<u>1,812,795</u>	<u>1,679,778</u>	<u>1,612,235</u>
SPECIAL VOTES			
Transfer to Vehicle Reserve	65,000	76,000	30,000
Transfer to Property Fund	10,000	47,000	110,000
Transfer to Roads Reserve	20,000	60,000	-
	<u>95,000</u>	<u>183,000</u>	<u>140,000</u>
INCOME			
Rate Arrears	9,000	12,460	12,409
Rate Surcharge	6,000	7,415	8,533
Speeding Fines	7,000	6,040	19,895
Hire of Parish Hall	1,500	1,448	2,038
Rental Income	906	335	335
Property Enquiries & Sundry Permits	10,400	19,063	15,366
Bank Interest	7,500	7,904	3,299
Interest - Pension Reserve & MCO			
Bungalows Loan	22,607	22,607	22,607
Dog Licenses	6,000	5,753	5,012
TOTAL INCOME	<u>70,913</u>	<u>83,025</u>	<u>89,494</u>
TOTAL BUDGETED EXPENDITURE	<u>£1,836,882</u>	<u>£1,779,753</u>	<u>£1,662,741</u>

5. Approval of Rate for 2019 / 2020

The Assembly was taken through the General Account and received an explanation of what effect the Island Wide Rate would have when combined with the Parish Rate. The Connétable informed the Assembly that the Accounts Committee recommended the Parish Rate should increase from **1.04p per quarter to 1.06p per quarter**.

A Parishioner enquired if this was due to inflation. Procureur Mourant explained that it was not due to inflation but to increase the Parish reserves for unexpected expenditure that may arise.



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The recommendation to set the rate at **1.06p** per quarter was unanimously approved.

Proposed: Mr L Bechelet Seconded: S Mottershaw

6. Proposal to transfer the remaining Ex Gratia Reserve to the Property Reserve Fund

The Connétable requested that the remaining Ex Gratia Reserve funds be transferred to the Property Reserve Fund for use should any unexpected work need to be undertaken on Parish Property. It was unanimously agreed to transfer the funds.

Proposed: S Wyatt Seconded: D Hallam

7. Election of Accounts Committee

The Committee to examine the Connétable's accounts were elected en-bloc as follows:

The Connétable

The Procureurs du Bien Public

The Rector

The Chef de Police or, in their absence, a representative from the Centeniers

The Senior Deputy or, in their absence, a representative from the Deputies

The Chairman of the Rate Assessment Committee or, in their absence, a representative from that Committee

A representative of the Churchwardens

A representative from the Roads Committee

Proposed: J Macon Seconded: S Wyatt

8. Appoint a firm of Accountants

It was agreed that the services of Alex Picot (Chartered Accountants) be retained.

Proposed: S Laffoley-Edwards Seconded: Geoff Esnouf

In closing, the Connétable thanked Mr Connolly (A Picot) for attending and all members of the Municipality, Associations, Committees and Clubs affiliated to the Parish who give freely of their time; also, the Staff at the Parish Hall and the Depot who provide support to all.

The Connétable then went on to discuss what challenges lay ahead for the Parish.



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1) States Employment Board (SEB) and ongoing negotiations.

Year on year costs are rising and so are the salaries of our workforce. Around 60% of our rates income is spent on salaries with an expected increase of around 5% for both pay groups. The Connétable confirmed that the Parish cannot continue and encouraged for government to conclude the negotiations, any further delays could potentially have a detrimental effect on our budgets but also on public workforce moral.

2) Climate change/recycling & government commitment to change and pressures to our parish infrastructure.

The Connétable commented that she would like to work towards to going green however echoed that more research is required at government level before the Parish decide to invest thousands on our infrastructure.

Procureur Peter Mourant concluded by announcing that this would be his final budget assembly as he would not be standing for re-election at the end of his term. He thanked the Connétable for her support and she in turn thanked him for all his hard work over the 30 plus years.

There being no further business the Connétable brought the meeting to a close at 8.00pm.

A handwritten signature in black ink, appearing to read 'Sadie Le Sueur-Rennard'.

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Sadie Le Sueur-Rennard
Connétable
President of the Assembly